

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

January 7, 2013

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Carson called the meeting to order at seven o'clock (7:00) p.m.

Chairman Carson asked the members to pause for a moment of silence.

Chairman Carson asked the members to stand for the pledge of allegiance.

Roll Call: Present: Patty Feroz, Michael Port, Ronald Lytle, John Mehalic, Karen Woods, Randy Seitz, Dwight Proper, Sue Barthen, Todd Carson

Absent: William Deal

Also Present: Mario Fontanazza, Jeff Clark

Chairman Carson stated the Joint Committee members had received copies of the Minutes of the December 6, 2012 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Lytle, seconded by Mrs. Woods, moved to approve the Minutes of the December 6, 2012 meeting as submitted.

Motion unanimously carried.

The Treasurer's and Secretary's Report as of January 7, 2013 and the Special Account Report as of January 7, 2013 were submitted for approval.

Mrs. Woods, seconded by Mr. Lytle, moved to approve the Secretary's Report as of January 7, 2013 and the Special Account Report as of January 7, 2013 as submitted.

Motion unanimously carried.

A list of bills totaling \$455,642.64 was submitted for approval.

Mrs. Woods, seconded by Mr. Port, moved to approve the list of bills totaling \$455,642.64 as submitted.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, John Mehalic, Karen Woods, Randy Seitz, Dwight Proper, Sue Barthen, Todd Carson

Nays: None, motion carried.

Under Communications, copies of the Calendar of Events for the month of January, the Monthly Enrollment Report as of 1/7/13, and the minutes from the 1/4/13 meeting of the Professional Advisory Committee were submitted for information.

Chairman Carson called for an executive session for personnel matters at 7:11 p.m.

The Committee reconvened at 7:14 p.m.

Mr. Mehalic, seconded by Mrs. Woods, moved to combine and approve the next four action items as one motion:

- a) Approve the Adult Evening School Schedule for Spring 2013
- b) Approve Larry Baughman to attend the PACTA Winter Symposium from
February 25 – 27, 2013 in Hershey at a cost not to exceed \$850.00. Funding –
Local
- c) Approve the VTC Budget for the 2013-2014 fiscal year

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, John Mehalic, Karen Woods, Randy Seitz, Dwight Proper, Sue Barthen, Todd Carson

Nayes: None, motion carried.

Chairman Carson stated the next item on the agenda was a report on the tentative school calendar for the 2013-2014. Mr. Fontanazza and Mr. Clark indicated that the calendar had not been finalized and would be discussed by the Professional Advisory Committee and brought back to the Joint Committee in March 2013.

Mr. Fontanazza reviewed the Director's Activities for the period 12/7/12 – 1/7/13.

Chairman Carson asked if there was any Old Business. None was noted.

Chairman Carson, under new business, requested approval of the addition to the Strategic Planning Committee.

Mrs. Woods, seconded by Mr. Seitz moved to approve the addition to the Strategic Planning Committee.

Roll Call: Ayes: Patty Feroz, Michael Port, Ronald Lytle, John Mehalic, Karen Woods, Randy Seitz, Dwight Proper, Sue Barthen, Todd Carson

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mrs. Woods, the meeting adjourned at seven-seventeen (7:17) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Business Manager